

LAMPIRAN



awards this certificate to

MIFTAKHUL SETA ROBANA
STP AMPTA Yogyakarta

Has successfully completed On the Job Training Program
from 02nd September 2019 to 01st March 2020
in FOOD & BEVERAGE SERVICE

Yogyakarta, 02nd March 2020



Andrianto Kasidit
Director

The signature of Andrianto Kasidit is written in a bold, cursive script. Below the signature, the name 'Andrianto Kasidit' is printed in a bold, sans-serif font, followed by the title 'Director' in a smaller, regular sans-serif font. The Lafayette logo is partially visible behind the signature.



On The Job Training Evaluation Form

Name Of Trainee : Miffakhul Seta Robana
 Student of : STP AMPTA Yogyakarta
 Period of OJT : 02nd September 2019 – 01st March 2020
 Department : Food & Beverage Service

EVALUATION POINTS	1	2	3	4
	Do not meet expectation	Standard	Good	Outstanding
Appearance				3.60
Attitude toward supervisors and colleagues			3.30	
Adaptability to the work environment			3.20	
Learning ability			3.10	
Communication ability			3.00	
Knowledge Of Job obtained				3.60
Attendance Record			3.50	
Sub total			16.10	7.20
Total score	23.30			
Category of Achievement	Good			

Evaluated by,

Asst. FB Manager

Acknowledged by,

Natalia Wulandari
HR Coordinator

Note : 24 - 28 : Excellent , 18 - 23 : Good , 13 - 18 : Meet Standard



Yogyakarta, 12 Agustus 2019

Nomor : 009/HR-Lafayette/VIII/2019
Perihal : Informasi Kesempatan Prakerin

Kepada Yth. :
Bapak Drs. Prihatno, MM
Ketua Yayasan Pendidikan Karya Sejahtera
Sekolah Tinggi Pariwisata AMPTA
Yogyakarta

Dengan hormat,

Yang bertanda tangan dibawah ini :

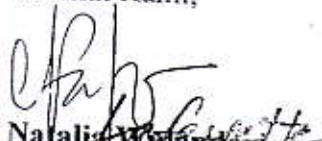
Nama : Natalia Wulandari
Jabatan : HR. Coordinator
Alamat : Jl. Padjajaran No. 409 Ring Road Utara DI. Yogyakarta

Dengan ini menyampaikan informasi bahwa Lafayette Boutique Hotel Yogyakarta dapat menerima peserta didik dari Sekolah Tinggi Pariwisata AMPTA Yogyakarta untuk melakukan pelaksanaan Prakerin bagi peserta didik dibawah ini, terhitung mulai tanggal 02 September 2019 s.d 01 Maret 2020.

No	Nama	Department	No Hp
1	Muhammad Faaiz S	Food & Beverage Product	081392441044
2	Hafsyahdi Chairul	Food & Beverage Product	081339863748
3	Fitrianingseh	Food & Beverage Product	08317705424
4	Miftakhul Seta Robana	Food & Beverage Service	085743824344

Demikian informasi yang dapat kami sampaikan agar dapat dipergunakan sebagaimana mestinya, atas perhatian serta kerjasama yang telah diberikan kami ucapkan terima kasih.

Hormat Kami,


Natalia Wulandari
HR Coordinator

HOTEL: Lafayette Boutique Hotel

PRACTICAL JOB TRAINING EVALUATION

Trainee

Name : Miftakhd Leta Robana
Sex : male
Place & date of birth : Sleman, 21 November 1997
Name of institution :

Period

Starting from : September 2019
Until : 31 Maret 2020
In Department/Outlet : Food Service

With the following evaluation

E = Excellent G = Good F = Fair P = Poor

	E	G	F	P
Appearance	✓			
Ambition		✓		
Communication		✓		
Completion of Task		✓		
Courtesy		✓		
Flexibility/Cooperation		✓		
Enthusiasm		✓		

	E	G	F	P
Efficiency		✓		
General Attitude		✓		
Guest Relations		✓		
Initiative		✓		
Intelligence		✓		
Receptiveness to Criticism		✓		

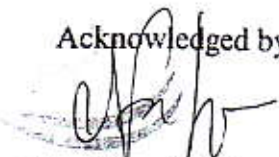
Overall Comments:

Tingkatkan kedisiplinan dan lebih memahami tentang produk-produk dan promo hotel.

Evaluated by:


Dyah Dewi Ismananti

Acknowledged by:


Wulandari

Date: 27/7/2020



YAYASAN PENDIDIKAN KARYA SEJAHTERA
**SEKOLAH TINGGI PARIWISATA AMPTA/
YOGYAKARTA**

Jl. Laksda Adisucipto Km.6 (Tempel, Caturtunggal, Depok, Sleman) Yogyakarta 55261
Telp / fax : (0274) 485115 - 489514 Website : www.ampta.ac.id Email : info@ampta.ac.id, ampta@yahoo.com

Nomor : 0272/Q.AMPTA/VIII/2019
Hal : Permohonan On The Job Training

Yogyakarta, 21 Agustus 2019

Kepada Yth.
Human Resources Manager
Lafayette Boutique Hotel
Yogyakarta

Dengan hormat,
Dengan ini kami mengajukan permohonan untuk melaksanakan On The Job Training di Lafayette Boutique Hotel selama 2September 2019-2Maret 2020 bagi mahasiswa kami :

NO	NIM	NAMA	DEPT
1.	117109275	Hafsyahdi Chairul Annan	F&B Product
2.	117109284	Muhammad Faaiz Suryaputra	F&B Product
3.	117109282	Miftakhul Seta Robana	F&B Service
4.	117109271	Fitrianingseh	F&B Product

Daftar riwayat hidup,Pas foto,Surat pernyataan bersedia mentaati peraturan yang berlaku,Fotocopy Surat keterangan dokter,Fotocopy Asuransi kesehatan, Fotocopy Kartu Hasil Studi terakhir,Fotocopy Kartu Tanda Penduduk/Kartu mahasiswa dan format Evaluasi Job training,akan dibawa oleh mahasiswa yang bersangkutan,pada saat melaksanakan interview/briefing.

Atas terkabulnya permohonan ini,kami ucapkan terima kasih



Hormat kami, A

Ketpa

Drs.Prihatno, MM

Cc.File