

## DAFTAR PUSTAKA

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# Marriott International

Makes great mentors in awarding this certificate to

**Rachel Jody Kumara**

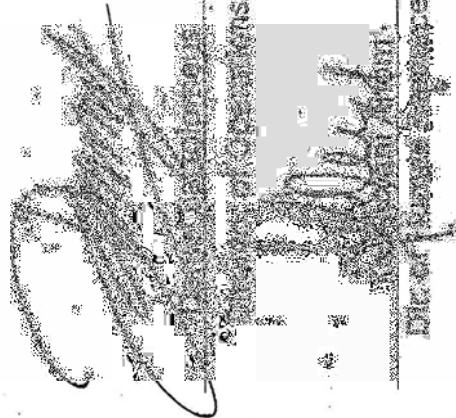
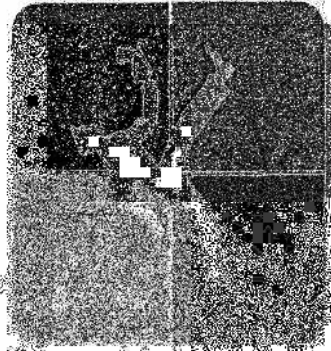
in recognition of her completion of

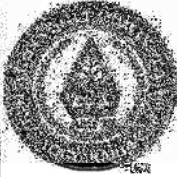
**marriott leadership**

at **Culture Department**

at **Marriott Ball Room, Marriott Resort**

from **13 September 2019** to **13 October 2019**





WYASAN PENDIDIKAN KARYA SEJAHTERA  
SEKOLAH TINGGI PARIWISATA AMPTA  
YOGYAKARTA

Jl. Laksda Yudianto Km.6 (Tempel, Caturtunggal, Depok, Sleman) Yogyakarta 55281

Telp. / Fax. : 0271-851114-189514 Website : www.ampta.ac.id Email : info@ampta.ac.id, ampta@ampta.ac.id

/O AMPTA/VIII/2019

Permohonan On The Job Training

Yogyakarta, 23 Agustus 2019

Manager

mengajukan permohonan untuk melaksanakan On The Job Training di Courtyard Seminyak selama 03 September 2019-02 Maret 2020 bagi mahasiswa kami :

NO	NIM	NAMA	DEPT
1	19120001	Muhammad Rizki	
2	19120002	Hilma Ayu	
3	19120003	Keani Jody	

Daftar riwayat hidup, Pas foto, Surat pertanggung jawaban pribadi, surat pernyataan yang berlaku, Photocopy surat kesehatan dokter, Photocopy Asuransi kesehatan, Photocopy Kartu Hasil Studi terakhir, Photocopy Kartu Tanda Penduduk/Kartu mahasiswa dan formulir Evaluasi Job Training, akan dibawa oleh mahasiswa yang bersangkutan, pada saat interview/teleskop.

Atas terkabulnya permohonan ini, kami ucapkan terima kasih



Cc:File

# COURTYARD<sup>®</sup> BY MARRIOTT

## Bali Seminyak Resort

KEPADA:  
Yth. STP Asep Nugraharta

Dengan hormat kami sampaikan, berikut ini adalah daftar persyaratan di bawah ini yang diminta untuk menyelesaikan On-Job Training pada 03 September 2019 - 02 Maret 2020 di Courtyard by Marriott Bali Seminyak Resort

		BINANG TRAINING	MULAI - BERAKHIR TANGGAL
		Culinary	03 September 2019 - 02 Maret 2020
		Culinary	03 September 2019 - 02 Maret 2020
3.	11210337	Andi Derry Murnara	Culinary

Atas perhatian dan keributannya yang diberikan, kami sampaikan terima kasih.

Seminyak, 22 Agustus 2019

  
**Andriyanto**  
 Courtyard by Marriott  
 Bali Seminyak Resort  
 HUMAN RESOURCES  
 Manager

mentorship

Intern Performance Appraisal Form

ASSTANT  
PROPERTY

HOTEL  
WINDHORN

Supervisor: Rachel Jody Kumara

Department/Section: Callary

Job Title: Intern

Supervisor's Name: [Redacted]

Review Period: 01 September 2022 - 31 March 2023

Competency	Rating	Supporting Evidence
<p><b>1. Technical Expertise</b></p> <ul style="list-style-type: none"> <li>► Understands and executes the requirements of the job.</li> <li>► Performs all technical responsibilities competently.</li> <li>► Ability to handle the assigned responsibilities.</li> </ul>	30	[Redacted]
<p><b>2. Fostering and Maintaining</b></p> <ul style="list-style-type: none"> <li>► Mentors and guides staff and associates.</li> <li>► Provides clear and concise instructions to staff and associates.</li> <li>► Provides constructive feedback to staff and associates.</li> <li>► Responds to staff and associates' requests and complaints.</li> </ul>	30	[Redacted]
<p><b>3. Maintaining Professional Relationships</b></p> <ul style="list-style-type: none"> <li>► Maintains positive working relationships with associates and staff.</li> <li>► Responds to staff and associates' requests and complaints.</li> </ul>	30	[Redacted]
<p><b>4. Problem Solving</b></p> <ul style="list-style-type: none"> <li>► Identifies and analyzes problems.</li> <li>► Develops and implements solutions to accomplish challenging tasks.</li> <li>► Responds to staff and associates' requests and complaints.</li> </ul>	20	[Redacted]
<p><b>5. Change Management</b></p> <ul style="list-style-type: none"> <li>► Implements new procedures or methods.</li> <li>► Responds to staff and associates' requests and complaints.</li> </ul>	30	[Redacted]
<p><b>6. Communication</b></p> <ul style="list-style-type: none"> <li>► Communicates effectively with staff and associates.</li> <li>► Responds to staff and associates' requests and complaints.</li> </ul>	30	[Redacted]
<p><b>7. Responsibility &amp; Dependability</b></p> <ul style="list-style-type: none"> <li>► Completes tasks, with or without supervision.</li> <li>► Responds to staff and associates' requests and complaints.</li> </ul>	30	[Redacted]

Bela dan Pen

Berla ator di bi

marriottinternship

Intern Performance Appraisal Form



At the end of the performance period, enter the key competencies average.

Key Competencies Average

Round:

Overall Rating:

Add 7 Key Competencies scores

25.71

<input type="checkbox"/>	K
<input type="checkbox"/>	SP
<input type="checkbox"/>	P
<input type="checkbox"/>	U

25.71 : P

OVERALL PERFORMANCE RATING

Supervisor's Comments:

Daya Berharap kedepanya Rachel lebih dapat meningkatkan lagi kinerja dan speed kerjanya dan dapat jadi seorang chef yang Tangguh dan profesional.

... lebih ... lebih

Handwritten signatures and dates in the appraisal form.

Signature / Date and Human Resources Leader's Signature / Date fields.