

DAFTAR PUSTAKA

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- International Hotel Management School.(2013). *Modul Bar Operation*. Surakarta
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LAMPIRAN

SURAT KETERANGAN

Nomor: 07/OJT-AMPTA/09/2019

Yang bertanda tangan di bawah ini, Kepala Bagian Praktek Kerja Lapangan (PKL) Sekolah Tinggi Pariwisata AMPTA Yogyakarta, menerangkan bahwa:

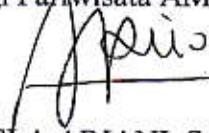
Nama Mahasiswa : Taufiq Taulah Estungkoro
NIM : 117109298
Program Studi : Perhotelan
Jurusan : Perhotelan
Semester : 5 (Lima)

berdasarkan surat dari Lotus Desaru Beach Resort & Spa tertanggal 29 Juli 2019 dilengkapi dengan *calling visa* dari Imigrasi di Malaysia tertanggal 16 September 2019 (terlampir), akan mengikuti **Praktek Kerja Lapangan di Malaysia** dan mahasiswa tersebut harus berangkat ke Malaysia 19 September 2019 (konfirmasi keberangkatan kami terima via WA 16 September 2019):

Nama Hotel : Lotus Desaru Beach Resort & Spa
Alamat : Jl. Desaru Bandar Penawar, 81930 Kota Tinggi, Malaysia
Durasi PKL : 6 (enam) bulan


Demikian keterangan ini dibuat dengan sesungguhnya, untuk dapat dipergunakan oleh pihak-pihak yang terkait sebagaimana mestinya.

Yogyakarta, 17 September 2019
Kepala Bagian PKL
Sekolah Tinggi Pariwisata AMPTA Yogyakarta,



ANGELA ARIANI, S.H., M.M.
NIK. 6086003

Mengetahui:

Dosen Pembimbing Akademik,


Heni Susilowati, Dra., MM

Ketua Jurusan,


Hermawan Prasetyanto, S.Sos., M.M.

Tembusan: 1. Ketua Jurusan
2. Dosen Pembimbing Akademik
3. Dosen Pengajar, bila diperlukan



LOTUS DESARU
BEACH RESORT & SPA

The resort for all reasons

10 August 2019

Sekolah Tinggi Pariwisata AMPTA Yogyakarta
Jalan Laksda Adi Sucipto Km. 6,
(Tempel Caturtunggal, Depok, Sleman),
Yogyakarta 55281.

**RE :- OFFER LETTER FOR INTERNSHIP PROGRAM AT LOTUS DESARU BEACH
RESORT & SPA SDN BHD**

Salam Sejahtera and Warmest Greeting from Lotus Desaru Beach Resort & Spa Sdn. Bhd.

We are pleased to offer the below student as an Internship Trainee for the Internship Program for a period of 6 (six) months:

1. Taufiq Taulah Estungkoro
2. Donatus Maing
3. Sukma Murniati Riana
4. Riyadil Jannah Mz
5. Fathhur Rahman Desca Putra
6. Yudha Adi Putra Bangun

This subject to the following terms and conditions:-

- | | | |
|---|------------------------|--|
| 1 | POSITION | Resort Industrial Trainee. |
| 2 | ALLOWANCE | You will receive an allowance of RM500.00 (Ringgit Malaysia Five Hundred) per month. |
| 3 | MEALS | All duty meals to be taken at staff cafeteria. |
| 4 | ACCOMMODATION | The hotel will provide accommodation throughout the training period. |
| 5 | LEVY & VISA | The hotel will bear the visa fees imposed by the Malaysian Immigration department. |

If you have any queries, please do not hesitate to contact us.

Thank you.

Yours Faithfully,

R. Indra Gandhi
Group Operation Director/ Legal Advisor
Lotus Desaru Beach Resort & Spa Sdn. Bhd.

LOTUS DESARU BEACH RESORT & SPA SDN BHD (01330934)

LOT 1854, JALAN DESARU, BANDAR PENAWAR, 81930 KOTA TINGGI, JOHOR DARUL TA'AZIM, MALAYSIA. TEL : +607-884 2800 FAX : +507-884 2999

www.lotusdesaru.com



LOTUS DESARU
BEACH RESORT & SPA

The resort for all reasons

Certificate of Accomplishment

This certificate is awarded to

TAUFIQ TAULAH ESTUNGKORO

C4356941

for having successfully completed his
"Industrial Training Programme"
at Lotus Desaru Beach Resort & Spa
in Food & Beverages

Duration Training: 20 SEPTEMBER 2019 - 11 MARCH 2020

R. INDRA GANDHI

Group Operation Director / Legal Advisor

HOTEL: LOTUS PESARU BEACH RESORT & SPA

PRACTICAL JOB TRAINING EVALUATION

Trainee

Name : TAUFIQ TAULAH ESTUNGKORO
Sex : MALE
Place & date of birth : SLEMAN, 09 DECEMBER 1998
Name of institution : SEKOLAH TINGGI PARIWISATA AMPTA YOGYAKARTA

Period

Starting from : SEPTEMBER 21, 2019
Until : MARCH 11, 2020
In Department/Outlet : FOOD and BEVERAGE

With the following evaluation

E = Excellent G = Good F = Fair P = Poor

	E	G	F	P		E	G	F	P
Appearance	✓				Efficiency	✓			
Ambition	✓				General Attitude	✓			
Communication	✓				Guest Relations	✓			
Completion of Task	✓				Initiative	✓			
Courtesy	✓				Intelligence	✓			
Flexibility/Cooperation	✓				Receptiveness to Criticism	✓			
Enthusiasm	✓								

Overall Comments:


Taufiq is helpful, a fast learner and a team player. He is highly motivated and able to work without supervision responsibly.

Evaluated by:


WILNA MOLET BARCELO
F+B SUPERVISOR

Date: MARCH 3, 2020

Acknowledged by:

on behalf 

Date: 03/03/20
LOTUS PESARU BEACH RESORT & SPA (633369-H)
PTD 1854, Jalan ...
P.O. Box 31, Bandara ...
81930 Kali, Tinggi ...
Telp: 07-8842300 Fax: 07-8842999

4727111



BADAN NASIONAL
SERTIFIKASI PROFESI
INDONESIAN PROFESSIONAL
CERTIFICATION AUTHORITY

SERTIFIKAT KOMPETENSI CERTIFICATE OF COMPETENCE

No. 56303 5132 0002043 2019

Dengan ini menyatakan bahwa,
This is to certify that,

Taufiq Taulah Estungkoro

No. Reg. PAR.1051.000508 2019

Telah kompeten pada bidang:
Is competent in the area of:

Rumah Minum/Kafe *Drinking House/Cafe*

Dengan Kualifikasi/Kompetensi:
With Qualification/Competency:

Barista
Barista

Sertifikat ini berlaku untuk: 3 (tiga) Tahun
This certificate is valid for: 3 (three) Years

Yogyakarta, 19 Juli 2019

Atas nama Badan Nasional Sertifikasi Profesi
On behalf of Indonesian Professional Certification Authority
Lembaga Sertifikasi Profesi Pariwisata dan Spa Indonesia
Indonesian Tourism and Spa Professional Certification Institution


LESI PARSI
Lembaga Sertifikasi Profesi Pariwisata dan Spa Indonesia

Lastiani Warih Wulandari, S.E., M.M.

Direktur
Director



REPEATED SECURITY PATTERN (MICROTEXT) ON THE LEFT MARGIN



Daftar Unit Kompetensi

List of Unit(s) of Competency

NO	Kode Unit Kompetensi <i>Code of Competency Unit</i>	Judul Unit Kompetensi <i>Title of Competency Unit</i>
1.	I.563030.001.01	Mengelola bahan baku <i>Manage raw materials</i>
2.	I.563030.002.01	Mengelola peralatan dan perlengkapan <i>Manage equipment</i>
3.	I.563030.003.01	Mengelola area kerja <i>Manage the work area</i>
4.	I.563030.004.01	Menangani pelanggan <i>Handle customers</i>
5.	I.563030.005.01	Mengoperasikan peralatan <i>Operate the equipment</i>
6.	I.563030.006.01	Mengembangkan produk minuman kopi <i>Develop coffee beverage products</i>
7.	PAR.UJ01.003.01	Mengikuti prosedur kesehatan, keselamatan, dan keamanan di tempatkerja <i>Follow safety, safety and security procedures at work</i>
8.	PAR.UJ01.004.01	Menangani situasi konflik <i>Handling conflict situations</i>
9.	PAR.UJ03.044.01	Berkomunikasi secara lisan, dalam bahasa Inggris pada tingkat operasional dasar <i>Communicate orally, in English at a basic operational level</i>



Taufiq Taulah Estunggoro

Tanda tangan pemilik
Signature of holder

Yogyakarta, 19 Juli 2019

Lembaga Sertifikasi Profesi Pariwisata dan Spa Indonesia
Indonesian Tourism and Spa Professional Certification Intitution

Tri Hidayati
Manajer Sertifikasi
Certification Manager



ATTENDANCE RECORD TERATAI

NAME : TAUFIQ TAULAH ESTUNGKORO
 POST : RHU BAR RESTAURANT

MONTH : FEBRUARI
 Emp No : TRAINEE

Date	Time In	Meal Break		Time Out	Overtimes Hours		Total Ot Hours	Claim Hours	Employee Sign	Verified by HOD	
		Time Out	Time In		Start	Finish					
1	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
2	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
3	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
4	3.00 PM	5.30 PM	6.30 PM	11:00 PM	11.00 AM	3.00 PM	4 HOURS				
5	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
6	OFFDAY										
7	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
8	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
9	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
10	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
11	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
12	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
13	OFFDAY										
14	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
15	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
16	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
17	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
18	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
19	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
20	OFFDAY										
21	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
22	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
23	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
24	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
25	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
26	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
27	OFFDAY										
28	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
29	3.00 PM	5.30 PM	6.30 PM	11:00 PM							
Total Hours											

Checked By,
 Coordinator/Clerk
[Signature] 8/13/2020

Verified By,
 HOD
[Signature] 9/03/20

Acknowledge By,
 HR
[Signature] 9/13/2020

Remarks : _____

