

DAFTAR PUSTAKA

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pada 26 Mei 2020

LAMPIRAN

1. Surat izin Training dari HRD Yogyakarta Marriott Hotel
2. Surat permohonan Training dari AMPTA
3. Sertifikat Training
4. Lembar bimbingan
5. *Internship Evaluation Form*



August 29, 2019

To the attention of,

STP AMPTA Yogyakarta

**Jl. Laksda Adisucipto KM 6, Caturtunggal, Depok, Sleman, Caturtunggal,
Kecamatan Depok, Nologaten, Caturtunggal, Kec. Depok, Kabupaten
Sleman, Daerah Istimewa Yogyakarta 55281**

**Re: Letter of Statement – Internship of Gadhis Cahya Kinanti in Front
Office Department at Yogyakarta Marriott Hotel**

To Whom It May Concern,

The undersigned:

Name : Eka Agustini (Lely)
Position : Training Manager
Address : Yogyakarta Marriott Hotel
Jl. Raya Ring Road Utara, Condong Catur Yogyakarta 55283,
Indonesia

state that the name mentioned below :

Name : Ms. Gadhis Cahya Kinanti
Occupation : Student of STP AMPTA Yogyakarta
Address : Jl. Laksda Adisucipto KM 6, Caturtunggal, Depok, Sleman,
Caturtunggal, Kecamatan Depok, Nologaten, Caturtunggal, Kec. Depok, Kabupaten
Sleman, Daerah Istimewa Yogyakarta 55281

Has joining our team as internship at Yogyakarta Marriott Hotel from September 4,
2019 – March 3, 2020.

Thank you for your kind attention.

Yours sincerely,

Eka Agustini (Lely)
Training Manager



YAYASAN PENDIDIKAN KARYA SEJAHTERA
SEKOLAH TINGGI PARIWISATA AMPTA
YOGYAKARTA

Jl. Laksda Adisucipto Km.6 (Tempel, Caturtunggal, Depok, Sleman) Yogyakarta 55281
 Telp / fax : (0274) 485115 - 489514 Website : www.ampta.ac.id Email : info@ampta.ac.id, ampta@yahoo.co.id

Nomor : 0279/Q.AMPTA/VIII/2019
 Hal : Permohonan On The Job Training

Kepada Yth
 Human Resources Manager
 Marriott Hotel
 Yogyakarta

Yogyakarta, 23 Agustus 2019

Dengan hormat

Dengan ini kami mengajukan permohonan untuk melaksanakan Job Training di Front Office Department Marriott selama 2September 2019-2Maret 2020 bagi mahasiswa kami :

- Nama : Gadhis Cahya Kinanti
- Nim : 117109374
- Semester : V(Lima)
- Jurusan : Perhotelan
- Tempat/Tgl.Lahir : Tegal, 17 April
- Alamat : Sitisewu GT 1/279 Sosromenduran Gedongtengen
- No.Telp : 088802770138
- Nama orang Tua : Nisha Chrismania

Daftar riwayat hidup, pas foto, Surat pernyataan bersedia mentaati peraturan yang berlaku, Foto copy Surat Keterangan Dokter, Foto copy Asuransi Kesehatan, Foto copy Kartu Hasil Studi terakhir, Foto copy Kartu Tanda Penduduk/Kartu Mahasiswa, dan Format Evaluasi Job Training, dibawa oleh mahasiswa yang bersangkutan.

Apabila diterima sebagai trainee, mohon berkenan untuk memberikan penilaian setelah masa training berakhir.

Atas terkabulnya permohonan ini, kami ucapkan terima kasih.


 Hormat Kami
 Ketua
 Dts. Prihatno, MM

Cc.File



Marriott International

takes great pleasure in awarding
this certificate to

GADHIS CAHYA KINANTI

in recognition of successful completion of

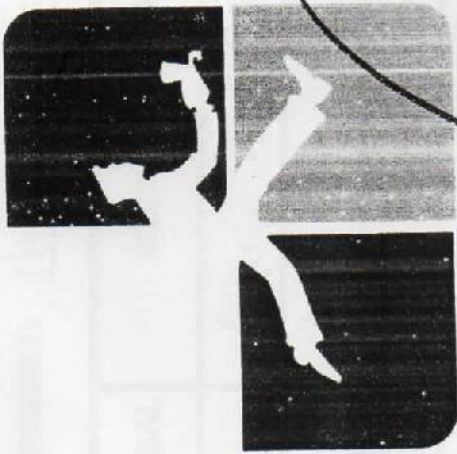
marriottership

March 03, 2020

Yogyakarta Marriott Hotel

Date

Hotel Name



Alain Rigodin

General Manager

Nurtriantoro

Human Resources Leader



MARRIOTT
YOGYAKARTA

INTERNSHIP EVALUATION FORM

NAME : Gadhisa Cahya Kinanti
 EVALUATION DATE : 3 Maret 2020
 SCHOOL NAME : STP AMPTA YOGYAKARTA.
 DEPARTMENT : Front Office.
 TRAINING PERIOD : 04 September 2019 - 03 Maret 2020.

TO BE COMPLETED BY RECEIVING DEPARTMENT HEAD

Rate Trainee's performance: Rating = 1-being the lowest, 10-being the highest

ATTENDANCE Punctuality, Rate of absenteeism 80
 Remarks: She show her everything & everything on time

ATTITUDE Enthusiasm, Interest, Commitment, Motivation, Personal Appearance 85
 Remarks: She has great attitude show of colleagues on the ground

ADAPTABILITY Ability to adjust readily, learns fast 85
 Remarks: fast adapt w/ Marriott culture & cell crew is show in her personality

LEARNING ABILITY Ease in assimilating and understanding new ideas and concepts 90
 Remarks: fast learner for new task even though have done the different section

INITIATIVE Originates action, Self-starter, looks for things to get involve with 90
 Remarks: doing something w/o asking first is in her already

CREATIVITY Ability to create new ideas, to find new and better ways to accomplish tasks 87
 Remarks: New Ideas comes from her to make her more great

Total Rating: 517

